



## **Rock Youth Center Policies and Rules**

We consider it an honor and a privilege to serve our students, and are excited that you are interested in hanging out with us. The Rock Youth Center is here for you, and we want you to use our free programs and events. Every student must pre-register by completing a student membership application each school year. Once that has been submitted and approved, you will gain access to unlimited free programs and events at the Rock Youth Center. *Important note about submitting your student membership application: MUST be filled out in its entirety and membership applications that are submitted using inaccurate information, may result in permanent loss of privileges or denial of membership.*

### **Who is eligible to join the Center?**

- Be in 6th-12th grade.
- Adhere to the code of conduct and respect staff and volunteers at all times.
- Be able to function independently during programs and events and communicate effectively with adults and other students.
- Not require the Rock to make fundamental alterations to and/or disrupt the harmony of programs and events.
- Not undermine the safety of staff, volunteers, students, or themselves.

The Rock reserves the right to deny service at any time based on any of the aforementioned- education requirements, or for any other reason, including the actions of the student, parents, or guardian. These eligibility requirements are subject to change without notice, and are permanently posted on our website for view at any time.

### **Open Door Policy**

- The Rock operates on an open-door policy for all members, anytime between 3:30-6:00 pm. The Rock only supervises students as they remain in the building.
- The Rock assumes no responsibility for members who choose not to come on a particular day or who choose to leave early.
- Parents/guardians/authorized people must pick up teens by 6:00 pm closing time. There is a \$5.00 charge per every fifteen minutes late. Please call 231-263-7000 if there is an unexpected inconvenience and we will take that into consideration.

### **Entering and Exiting Youth Center**

- Students must check in by the front desk.
- When leaving, students must notify a staff member that they are leaving for the day.
- Students must remain in areas where staff supervision is present.

### **Computers/Video Games**

- Misuse of computers or gaming systems will NOT be tolerated. Posted rules and procedures must be followed.
- The Center director will have access to all files, including email. Users will have no expectation of privacy with regard to said files or email.
- Any attempt to break the law through use of the network will result in litigation against the offender by proper authorities. If such an event should occur, the Rock of Kingsley Youth Center will fully comply with the authorities to provide any information necessary for the litigation process.

### **Prohibited Behaviors**

- Profanity/Inappropriate Language
- Bullying/Harassment
- Violent Behaviors
- Defiant or Disrespectful Behaviors
- Display of PDA
- \* Possession of Tobacco / Vaping products / Alcohol
- \* Possession of Illegal Substances
- \* Possession of Weapons
- \* Vandalism and Theft
- \* Inappropriate clothing



## Discipline Policy

Students will get **ONE WARNING** when they are behaving inappropriately. Parents/guardians will be contacted if behavioral issues continue resulting in loss of Youth Center privileges for 1-2 days depending on infraction. If a student has been suspended multiple times and continues to have behavioral issues, a longer suspension will be issued and parents/guardians will be notified of the date the student is allowed to return to the Rock Youth Center.

### Strikeouts

A “strikeout” behavior is an extreme behavior that will result in automatic suspension with no warning. Rock Youth Center privileges will be suspended for the school year.

### Strikeouts will be given for:

- Hate speech, sexual harassment, or extreme/repetitive instances of bullying
- Threats of violence or serious physical fights
- Possession of weapons on the Rock property
- Possession or use of tobacco, cigarettes, vaping products, alcohol, illegal substances on Rock property
- Attending the Rock under the influences of drugs or alcohol
- Vandalism or purposeful damage of property
- Theft of member, staff, volunteer, visitor or Rock Youth Center property

### Consent

I, the undersigned parent/legal guardian of the named student on this form, hereby consent and give my permission as follows:

- Member may participate in all Rock Youth Center activities which may also include activities held at other locations
- On behalf of the member and myself, I acknowledge that the member will be participating at his/her own risk and I, on his/her behalf, hereby release, discharge, and indemnify the Rock Youth Center and all other affiliates associated with the Rock Youth Center from all liability for injury to person or damage to property of myself and member arising out of participation in, and transportation associated with the Rock Youth Center.
- In permitting the member to participate, I am specifically granting permission for the Rock Youth Center to use the likeness, voice, and words of the member in television, radio, films, newspapers, magazines and other media, and any form not heretofore described, for the purpose of advertising or communicating the purposes and activities of the Rock Youth Center and appealing for funds to support such activities.

## Eligibility Requirements & Code of Conduct

At the Rock Youth Center we maintain a safe and fun atmosphere for students based on the following Code of Conduct.

- **Attend the program you signed up for or contact the Rock within 48 hours of the event if you need to cancel.**
- **Interact and respect others- Rock staff, volunteers and other students; listen when others talk.**
- **Decide to be responsible for your attitude by being open and teachable.**
- **Go with the flow, honor the Rocks’ and other peoples’ space and property.**
- **Build up rather than put down others; language, slurs, or imagery that may be offensive to any age, gender, race, sexual orientation, disability, or religion is not tolerated.**

If students are unable to adhere to the Code of Conduct and have repeated or extreme infractions, the Rock reserves the right to contact the student's parent(s), guardian and/or the authorities. The Rock reserves the right to suspend membership privileges, go before the Rock board of directors to regain membership privileges, or terminate at the discretion of the Rock staff.

Both student and parent/legal guardian needs to read and sign below.

- By checking this box I, the student, signify that I have read and agree to the Code of Conduct.
- By checking this box I, the parent/legal guardian, signify that I have read and agree to the Code of Conduct.

Parent/Guardian Signature: \_\_\_\_\_ Student Signature: \_\_\_\_\_





## **Health Conditions and Special Needs**

It is the responsibility of the student and parent to disclose **ALL** relevant information. Additional information or physician's clearance may be required.

**NO Health Conditions/Needs** \_\_\_\_\_ (If you check this box, you can skip to the end of this section)

**Does the applicant have a 504 plan?** Yes \_\_\_\_\_ No \_\_\_\_\_

**ADD/ADHD?** Yes \_\_\_\_\_ No \_\_\_\_\_

**Asthma/Allergies?** Yes \_\_\_\_\_ No \_\_\_\_\_ Please circle: Mild, Moderate, Severe- Require Epi-pen?

**Diet or Activity Restrictions?** Yes \_\_\_\_\_ No \_\_\_\_\_

**Medications?** Yes \_\_\_\_\_ No \_\_\_\_\_

**Seizure Disorder?** Yes \_\_\_\_\_ No \_\_\_\_\_

**Diabetes?** Yes \_\_\_\_\_ No \_\_\_\_\_

**Wheelchair User?** Yes \_\_\_\_\_ No \_\_\_\_\_

**Does the applicant have any diagnosed special needs in the following areas?**

**Physical?** Yes \_\_\_\_\_ No \_\_\_\_\_

**Learning?** Yes \_\_\_\_\_ No \_\_\_\_\_

**Emotional/Behavioral?** Yes \_\_\_\_\_ No \_\_\_\_\_

**Parent/Legal Guardian needs to read and check the box below.**

- By checking this box, I signify that I agree to provide any health related updates that represent changes to the information being submitted in the application.**

## **Authorization of Medical Treatment**

**Parent/Legal Guardian needs to read and check the box below.**

I, legal parent/guardian of the aforementioned minor, hereby authorize and give my consent that in my absence and ability to be reached or be present that the above named minor be admitted to any facility for diagnosis or treatment. In the event of an emergency, I authorize the transportation of my child via ambulance and any and all medical treatment by ambulance staff and all emergency personnel. I hereby request and authorize any duly licensed medical staff to perform any and all medically necessary procedures on the above minor. I hereby authorize that in my absence or inability to be reached that the Rock Youth Center and or its representative be granted the authority to make any and all necessary medical decisions(using best judgment and upon advice of such medical or emergency personnel) for my minor child and hereby agree to hold the Rock Youth Center and/or its personal representative, agents, assigns, and/or directors harmless for the resulting consequences of such decisions. I recognize that as a result of medical treatment and care, costs may be incurred. I hereby recognize and acknowledge any medical payments and/or costs for such treatment incurred, including but not limited to deductibles, medical services, prescriptions, and co-payments, are my responsibility. I agree that under no circumstances will I seek any contribution from the Rock Youth Center, their insurer, or hold them responsible for any costs as a result of medical expenses incurred for treatment.

- By checking this box, I signify that I have read and agree to the authorization of medical treatment.**

**Student Name:**

**Parent/Legal Guardian Name:**

\_\_\_\_\_

\_\_\_\_\_

**Student Signature:**

**Parent/Legal Guardian Signature:**

\_\_\_\_\_

\_\_\_\_\_